

**Glasgow Kelvin College**  
**Board of Management**  
**Audit and Risk Committee**  
**Agenda**

**Agenda for the meeting scheduled to be held at 5pm on 10 February 2026 via Microsoft Teams**

- 1. Sederunt**
- 2. Apologies**
- 3. Audit and Risk Committee Terms of Reference**  
*(copy attached)*
- 4. Declarations of Interests and Connection**
  - a) Interest<sup>1</sup>**
  - b) Connection<sup>2</sup>**
- 5. Minute of the Previous Meeting held on 25 November 2025 (For Approval)**  
*(copy attached)*
- 6. a) Matters Arising from the Previous Meeting held on 25 November 2025**
  - b) Action List (For Noting)**
    - i) Audit and Risk Committee Action Log as at February 2026**  
*(copy attached)*
- Items for Approval and Endorsement**
- 7. Audit Action Plan**  
**Report by Assistant Principal Estates, Corporate Planning & Governance**  
*(copy attached)*
- 8. Risk Management Update and College Strategic Risk Register**  
**Report by Vice Principal Resources & Corporate Development and Assistant Principal Estates, Corporate Planning & Governance**  
*(copy attached)*

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<sup>1</sup> An interest is a connection that requires to be declared where the objective test is met. A declaration of interest should be noted as early as possible, and the Board member asked to leave the meeting when the agenda item is being discharged.

<sup>2</sup> A connection is any link between the matter being considered and the Board member, or a person or body that the Board member is associated with. This could be a family relationship or a social or professional contact.

9. **Policies**
  - a) **Code of Conduct for the Board of Management**
  - b) **Conflict of Interest Policy****Report by Secretary to the Board of Management and Assistant Principal Estates, Corporate Planning and Governance**  
*(copy attached)*
10. **Items for Discussion and Noting**  
**2025/26 Internal Audit Progress Report, Wbg Services**  
**Report by Stephen Pringle, Director**  
*(copy attached)*
11. **External Audit Progress Report 2024/25**  
**Audit Scotland**  
*(verbal update)*
12. **Governance Update** (including: OSCAR Online – Submission of Charity Trustee Information, Board Member Recruitment and Chair of the Board of Management Recruitment)  
**Report by Assistant Principal Estates, Corporate Planning & Governance and Secretary to the Board of Management**  
*(copy attached)*
13. **Items for Information**  
**Public Sector Climate Change Duties Report – 2024/25**  
**Report by Assistant Principal Estates, Corporate Planning and Governance and Head of Facilities and Environmental Sustainability**  
*(copy attached)*
14. **Audit Scotland Publications**
  - a) **Technical Bulletin 2025/4***(copy attached)*
15. **Impact and Consequences**
  - **Students**
  - **Risk and Assurance**
  - **Equality**
  - **Data Protection**
  - **Environmental and Sustainability**
16. **Closure**
17. **Private Meeting with Internal and External Auditors and Committee Members**
18. **Date of Next Meeting**  
Tuesday 12 May 2026, Boardroom, East End Campus